



Infectious Diseases Society for Obstetrics and Gynecology's Annual Meeting General Guidelines for Abstract Submission

Abstracts are selected on the basis of scientific merit and are allocated to Scientific Plenary or Poster presentations through a blinded peer review process.

Individuals with abstracts selected for presentation will be asked to postpone publication of their manuscript in any journal until the conclusion of the Annual Meeting. Abstracts selected for scientific Plenary or Poster presentations will be published in American Journal of Obstetrics and Gynecology. For those authors wishing to submit manuscripts for publication in American Journal of Obstetrics and Gynecology, its editors will make every effort to ensure that accepted papers are promptly published after the Annual Meeting.

Expenses associated with the submission and presentation of an abstract is the responsibility of the presenter and are not reimbursed nor covered by the Infectious Diseases Society for Obstetrics and Gynecology.

There is a 2,000 character count limit for all submissions. This does not include your title, author string, spaces, nor single allotted table or graph.

Individuals with International Session submissions selected for presentation will be asked to postpone publication of their manuscript in any journal until the conclusion of the Annual Meeting. All accepted submissions for the International Session will be presented as posters while a select number will be presented orally.

General Submission Regulations

1. Anyone may submit an abstract consideration. Membership in IDSOG is not required for any presenting author or co-author noted on the submission. Author disclosure for the presenting author and all other authors must be declared at the time of abstract submission. Any abstract that is missing any of the authors' disclosures will be considered incomplete and will not be considered. If any of the authors is employed by a company as defined by the CMSS Code for Interactions with Companies or according to IDSOG's conflict of interest policy, which complies with ACCME/Joint Accreditation regulations regarding the influence on CME content by persons with commercial interest, either s/he

will be required to not make any recommendations relevant to the relationship or an alternate presenter who does not have a relevant financial relationship must be named if the abstract is accepted.

2. Submitted abstracts must represent new, unpublished scientific data at the time of presentation.

3. Submission of an abstract constitutes a commitment by the author(s) to present it if accepted.

4. Please write your text in proper English (American or British usage is accepted, but not a mixture of these). Use decimal points (not commas). Please carefully check your spelling.

5. An abstract must have a title that indicates the nature of the investigation, but does not include author or affiliation identifying terms. Use sentence case and capitalize the first word in the title only.

Example: The current clinical use of HPV genotyping

6. Do not use abbreviations in the title of the abstract, with the exception of DNA, RNA, and HPV. Standard abbreviations may be used without definition in the text. Nonstandard abbreviations (kept to a minimum) must be placed in parentheses after the first use of the word or phrase abbreviated.

7. A maximum of twenty-four (24) co-authors, in addition to the primary author, are allowed per submission. All are responsible for completing their financial disclosure forms electronically and agree to all accreditation and presentation terms.

8. Author names should be written in full. Please only include the primary degree for each author (for example, MD, PhD).

If an author's name appears on more than one abstract, it must be identical on each abstract.

Do not include authors' names or other identifying information in the body of the abstract.

9. Within the title and text of the abstract, omit any reference to your institution to ensure proper, blinded review.

10. Use generic drug names and International Systems Units. Trade names and logos should not be used. If this is unavoidable, it must be noted how and why.

11. Upon acceptance to present from both IDSOG and the presenting author, the author string and title of all accepted abstract submissions may be published online or in IDSOG marketing materials. Abstracts will not be made available until a maximum of two weeks prior to the Annual Meeting.

12. All PDF presentations from all sessions may be available to Annual Meeting attendees for up to one month following the conclusion of the meeting.

Abstract Submission Regulations

1. Each Abstract Submission must clearly identify the following:

Objectives: an introductory sentence indicating the purpose of the study

Methods: a brief description of pertinent experimental procedures, including statistical evaluation where appropriate

Results: a summary of the NEW, UNPUBLISHED DATA

Conclusions: a statement of the conclusions

Please note: There is a 2,000-character count limit for all submissions. This does not include your title, author string, spaces, nor single allotted table or graph.

2. Each Abstract Submission is limited to one (1) table or graph.

3. Specific instructions on uploading your submission are included within the submission site. For technical support, please contact sgo@confex.com or +1 (401) 334-0220.

Onsite Regulations

1. Unauthorized recordings of sessions by means of audio tapes, video, or still photography requiring flash devices, special lighting, or bulky equipment are prohibited. The IDSOG reserves the right to all video and/or audio recordings of presentations at the Annual meeting.

2. Expenses associated with the submission and presentation of an abstract submission are the responsibility of the presenter, and are not reimbursed or covered by the Infectious Diseases Society for Obstetrics and Gynecology.

2. IDSOG Reserves the right to reject abstracts or withdraw presentations at any time if the aforementioned rules are not followed.

Abstract Embargo Policy

1. News media

a. For oral presentations, the embargo time is the day of the session in which the presentation is being made.

b. For poster presentations, the embargo lifts the day of the poster session containing the poster for viewing.

2. Full abstracts may be made available to approved news media upon individual request in advance of the meeting provided they agree to abide by the embargo policy and approval by IDSOG.

3. Abstract titles, authors and affiliations may be made publicly available at any time upon acceptance/approval by the Program Committee.

4. Full abstracts for oral and poster presentations shall be made available to registered attendees up to two weeks before the meeting.

5. Full abstracts and power point presentations shall be made publicly available on the app and website on the morning of the day on which abstracts are presented.

6. Full abstracts will be published as an online abstract supplement in American Journal of Obstetrics and Gynecology. A PDF of the abstracts may remain available on the IDSOG website.

7. Power Point presentations will remain available for 30 days following the meeting, after which requests for presentations must be directed to the authors.

For any questions regarding the above guidelines and regulations or any other matter pertaining to abstract submission for the IDSOG Annual Meeting, please email us at idsog@idsog.org.